

07<sup>th</sup> April 2026

Dear Members,

The MEETING of Jeffreyston Community Council will take place at Jeffreyston Village Hall on **MONDAY 13<sup>th</sup> April 2026 at 7.00 pm**. ALL Members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

As per the provisions of the Local Government and Elections (Wales) Act 2021, members of the public are welcome to attend this meeting.

Yours sincerely,

Mrs A Morgan (Chair)

1. Chairs Welcome
2. Co-optation of M. Slatherley Bell / signing of the Declaration Of Acceptance Form
3. To note all present and approve apologies for absence
4. Declarations of Interests

5. To agree the Minutes of the previous meetings

- (a) 2<sup>nd</sup> March - Proposed / Seconded
- (b) 27<sup>th</sup> March – Proposed / Seconded

**6. Public Participation:** Members of the public may ask questions or comment on Agenda items

7. Matters arising from previous meetings:

- (a) Procurement of Council Laptop

**8. HMRC / PAYE** - Update

**9. Planning Matters**

**(a) PCNPA: Application No: NP/26/0084/FUL**

Proposal: Upgrade of existing food outlet with proposed conversion and extension of former public toilet block to bespoke kitchen, store and staff toilet, freestanding washing up/food preparation unit, new fishing grill, mobile barbeque, new covered seating area and external bar container unit including customer toilet and ecological enhancements

Location: Cresselly Arms, Cresswell Quay, Kilgetty, Pembs, SA68 0TE

**(b) Planning Decision 25/0993/PA** Proposal: Single Storey Extension, Site Address: Chapel House, JEFFREYSTON, Kilgetty, Pembrokeshire, SA68 0RE  
Conditionally Approved

*(c) Any urgent consultations received after publication of this Agenda*

**10. Financial Matters**

- (a) HSBC balance 31.03.26 - £11,941.40
- (b) HSBC Monthly Bank Charges - £1.60
- (c) Approve Bank Reconciliation (c 08.04 )
- (d) Approve Receipts and Payments Report (c 08.04 )
- (e) Approve Payment for Hire of Church Hall – March meeting - invoice pending
- (f) Approve OVW Training Invoice 10622 - £42
- (g) Approve PPS Pembrokeshire Invoice 104 - £37.50

- (h) Easy Web Sites DD £36.96 monthly – To note
- (i) Approve PCC Invoice M1622160 Grit Bin - £190 + £38.00 vat (228.00)
- (j) Approve Invoice 1 payment – J Bowen - £360.00
- (k) 2024/25 Internal / External Audit Update
- (l) *To consider any urgent payment of invoices received after publication of this Agenda*

11. **Noticeboards - Update**

Discussion on monthly Agenda publication and Councillor Contact List

12. **Play Park / Village Green**

To discuss play area meeting 10.03 and PPS April Playground Inspection

13. **Consultations**

- (a) PCNPA: Local Development Plan 3 (LDP3) Call for Candidate Sites 26 January to 27 April 2026
- (b) Pembrokeshire County Council's consultation on Active Travel 26.01.26 – 20.04.26

14. **Training – Update**

15. **Governance Matters**

- (a) Statutory Annual Report 2024/25 and 2025/26
- (b) Section 6 Environment Act (2016) Report due by the end of 2025
- (c) 2024/25 and 2025/26 Annual Return and Internal/External Audit
- (d) Vat 126 Claim
- (e) Hybrid Meetings
- (f) Shared Email addresses

16. **Highway Matters**

17. **Correspondence**

- (a)

18. **Update** from County Councillor Vanessa Thomas

19. **Community Update**

20. **Minor Matters** (Discussion only – No decisions)

**Items for May 2026 Agenda – Policy on IT Use**

21. **Approve date of the next meeting**

Monday 11<sup>th</sup> May 2026 along with the Annual Meeting at Jeffreyston Church Hall (To be confirmed)

***Jeffreyston Community Council Meetings are regulated by its' Standing Orders***